

California Information Technology Strategic Plan

**State Portal Steering Committee**

February 16, 2005

1 p.m. – 3 p.m.

McGeorge Law School / 3455 Fifth Avenue, Sacramento  
2<sup>nd</sup> Floor / Rooms S-9 & 10

**- AGENDA -**

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|-------|---|---|
| I.    | Welcome and Introductions   | All   |
| II.   | <i>California State Portal</i> Vision   | Clark Kelso   |
| III.  | Purpose of the Portal Steering Committee  | Clark Kelso   |
| IV.   | Brief departmental web services vision  | Bill Wood<br>Joan Borucki<br>Gerald Goldberg<br>Charlene Zettel<br>David M. Carlisle<br>Victor Rowley |
| V.    | Briefing from DMV about their<br>Current portal project and procurement effort  | Bernard Soriano   |
| VI.   | Review and finalize<br>State Portal Steering Committee <i>Charter</i>   | Clark Kelso   |
| VII.  | Discuss and identify subcommittees and / or<br>working groups needed to support the<br>State Portal<br>I.e.: policy, architecture, technology, etc. | Clark Kelso<br>John Jewell  |
| VIII. | Feedback on today's meeting<br><br>Schedule for subsequent meetings   | Clark Kelso   |
| IX.   | Adjourn   | Clark Kelso   |

Clark's invitation sent to all committee members on January 28, 2005 1:06 PM:

By this email, I am inviting each of you to join the "State Portal Steering Committee." The inaugural meeting of this group is scheduled for Wednesday, February 16, from 1:00 pm to 3:00 pm, in Rooms S-9 & 10 at my offices located at 3455 Fifth Avenue, Sacramento. Please let me know by return email if you are willing to serve on this important committee.

The California State Information Technology Strategic Plan, a copy of which I am attaching, calls for me to convene this steering committee to guide (1) development of a new state portal, (2) migration from the existing portal to the new portal, and (3) identification and prioritization of portal services. See IT Strategic Plan, p. 7. Developing a new state portal is one of the key strategies we will be pursuing to make government services and information more readily available to the public.

I am attaching a draft charter for the steering committee that contains some additional details. We will discuss and finalize the charter at our first meeting. In addition, we will receive an update and briefing from the Department of Motor Vehicles about their portal project and procurement effort.

I will be circulating an agenda in a few weeks. If you have items that you already know you would like to appear on the agenda, please let me know.

I look forward to working with each of you on this important endeavor.